

Mobility and Internationalisation Grants for Postgraduate Students at the University of the Balearic Islands: Double Master's Programmes and International PhD Mentions

Introduction

In acknowledgement of the importance of scientific progress, research, excellence in education, mobility and professional qualifications for social development, the Centre for Postgraduate Studies (CEP), the Doctoral School of the University of the Balearic Islands (EDUIB) and the International Relations Office (SRI) are providing the necessary funding to create mobility grants for UIB students linked to either double master's degree programmes or PhD programmes offering a minimum one-month stay in order to be awarded an international mention.

The grants aim to contribute to the following expenses: fees, academic tutoring, travel not covered by agreements, and board and lodging. Six grants worth €1,000 each are available (three for PhD students and three for master's students). Any unallocated grant awards in one category may be transferred to the other.

Students enrolled on double master's or PhD programmes at the UIB may apply for the grants. Applicants from PhD programmes must fulfil all the requirements on their specific programme (passed assessments, submitted and approved thesis charter and research plan, etc.) at the time applications are assessed. PhD grants are aimed at minimum one-month stays linked to the PhD thesis. The grants are compatible with any other funding source.

How to Apply for the Grants

The submission deadline period runs from the publication date for the call up to 19th June 2025 (subject to budget availability). Two resolutions shall be issued during the submission period. Applications must be done online at the following link: <https://postgrau.uib.es/solicitud_de_beca>.

Applicants must attach the following documents:

- A list of proposed activities
- A planned schedule for the activities which must take place in the 2024-25 academic year
- Estimated expenses

- A report approved by one of the master's or PhD programme coordinators or the thesis supervisor at the UIB, where applicable. The report must be attached to the application in .pdf format
- A list of other grants applied for to cover some or all of the items covered by these grants.

For any other query related to the application procedure, please contact the grant unit at the following e-mail: <beques.postgrau@uib.es>.

Application Assessment and Selection

Applications will be assessed by a committee comprising the Pro-Vice-Chancellor for Postgraduate and Lifelong Learning Policy and Management, or a delegated representative, the management teams from the CEP and EDUIB, and a representative from the SRI. The committee will meet twice on 20th May and 20th June 2025 to assess and decide on all applications submitted up to four working days before each specific meeting is held.

After assessing all applications, the committee will decide on each one and set out the awarded amount. The committee reserves the right to amend the requested amounts based on budget availability. The resolutions for these calls will be published on the CEP and EDUIB websites. In turn, applicants will be notified by e-mail.

Recipient Obligations

- Specifically accepting the grant award within the ten working days following notification of the resolution, and fulfilling the deadlines and requirements set out in this call
- Notifying the CEP or EDUIB in writing, as applicable, where they decide to withdraw
- After completing their stay, grant recipients must submit their flight boarding passes. Where the grant period is at least 10% shorter than the period applied for, recipients will be required to refund double the difference between the grant amount awarded and the amount that would actually apply for the duration of their stay
- Including a reference to the support provided by the Office of the Pro-Vice-Chancellor for Postgraduate and Lifelong Learning Policy and Management, the Centre for Postgraduate Studies, the Doctoral School and the International Relations Office at the UIB (e.g. 'This activity was funded by mobility and internationalisation grants for postgraduate students, awarded by the CEP, the EDUIB and the SRI at the University of the Balearic Islands') in all results arising from the funded stay
- Submitting a short news piece or description (preferably including a photo) for each activity to the CEP or EDUIB, as applicable, at the following e-mail address: <beques.postgrau@uib.es>

for publication in UIB News and other media. Where requested to do so, recipients applying for grants for stays lasting over one month will need to contact the Directorate of Communication Strategy and Institutional Advancement (DIRCOM) in order to create a video to promote the funded activity

- In the event that the items approved in the grant resolution need to be amended due to unforeseen or exceptional circumstances, and as long as this does not require a higher expense, recipients will merely need to notify the CEP or EDUIB in writing by using the relevant template. Where the amendment requires an increase to the approved budget, the previously approved application will need to be cancelled in writing by using the relevant template and recipients submit a new application for approval by the assessment committee at one of its scheduled meetings. In the event that subsidised activities in any approved application cannot be duly justified, recipients commit to refunding all amounts awarded.

The CEP and EDUIB reserve the right to request any supporting documents at any stage in the grant period.

Grant Payment Method

All grants will be paid in full in a single instalment for the approved amount.

The Centre for Postgraduate Studies or EDUIB will take the necessary steps to pay the grant award once recipients confirm their acceptance.

Cancellation or Withdrawal

Cancellation will lead to the loss of all rights inherent to the grant. In addition, recipients will be required to return any amount received.

Confirmation of any irregularity in the information provided in the application, submission of forged documents or no longer fulfilling the call or participation terms or requirements shall all be causes for full or partial cancellation of the grant.

General Information

For any additional information on this call, please contact:

Antoni Maria Alcover i Sureda Building

University of the Balearic Islands

Cra. de Valldemossa, km 7,5

07122 Palma (Balearic Islands)

<beques.postgrau@uib.es>

All notifications or amendment requests shall be sent to the e-mail provided in the application form.

Privacy and Data Protection Policy

The UIB fully complies with current legislation regarding personal data protection and specifically upholds the commitment to confidentiality regarding any information provided.

The UIB has adopted the necessary technical measures to maintain the required level of security, in accordance with the processed personal data and the processing circumstances, so as to avoid, wherever possible and as per the state of the art, any unauthorised alteration, loss, processing or access with regard to the data.

The personal data of applicants included in the documents referred to in these terms and conditions shall be included in a file at the CEP or EDUIB, as appropriate. The aforementioned information shall solely be used for purposes related to the call.

Final Provisions

Submitting an application for this call represents express acceptance of these terms and conditions by the applicant, as well as the UIB criteria and decisions that may be taken with regard to any question of interpretation of the requirements and conditions set out up to this point.

Where any incompliance with these terms and conditions is detected, at any moment and regardless of the status of the application in the grant pre-selection, selection or award process, the aforementioned application shall be automatically cancelled, if it has already been awarded.

All designations of governing bodies, representation, posts, duties and members of the academic community, as well as any that appear in this regulation in masculine or feminine, shall be understood as referring without distinction to the individual in question, regardless of gender.